

**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES NOVEMBER 18, 2019**

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, NOVEMBER 18, 2019 IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 7:04 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor

Council members Ian Ferguson, Saleem Siddiqi and Donna Stallings

Also Present: City Administrator, Dr. Sheryl L. Mitchell, City Attorney, Scott Baker, Police Chief, Scott McKee, Pamela Bratschi, Treasurer and City Clerk, Yvette Talley

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

**CO-19-189 OFFICIAL COMMENTS**

Council member Ian Ferguson thanked all of the residents for their support in his re-election. Civility will be his primary focus.

Council member Saleem Siddiqi thanked all of the residents for their support in his re-election.

Council member Donna Stallings appreciative of the vote of confidence from the residents. Look forward to serving with her colleagues.

Mayor Mykale Garrett thanked all of the residents for their support of her going into her 9<sup>th</sup> year on City Council. They will work together to make Lathrup Village the best city possible.

**CO-19-190 ADJOURNED SINE DIE**

The meeting was adjourned sine die.

The re-elected City Council members were welcomed.

Clerk Talley administered the Oath of Office to the re-elected City Council members.

Mykale Garrett was re-elected to a four-year term. Donna Stallings was re-elected to a four-year term, Ian Ferguson was re-elected to a two-year term and Saleem Siddiqi was elected to a two-year term.

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to appoint Council member Mykale Garrett as Mayor.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: Stallings

Motion carried.

Council members were asked to cast their ballots for the Mayor.

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Motion by Councilmember Ferguson, seconded by council member Siddiqi to appoint Council member Bruce Kantor as Mayor Pro Tem.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

Clerk Talley announced Mykale Garrett received 4 votes to 1 for Mayor. Bruce Kantor received a unanimous vote for Mayor Pro Tem.

Clerk Talley administered the Oath of Office to Mayor Garrett and Mayor Pro Tem Kantor and they both were congratulated.

**The meeting of the City Council 2019-2021 was called to order**

The meeting was called to order by Mayor Mykale Garrett

Present: Mayor Mykale Garrett and Mayor Pro Tem Kantor

Council members: Ian Ferguson, Saleem Siddiqi, Donna Stallings

Also Present: City Administrator Dr. Sheryl Mitchell, City Attorney Scott Baker, Police Chief Scott McKee, Treasurer, Pamela Bratschi and City Clerk Yvette Talley

**CO-19-191 APROVAL OF AGENDA**

Motion by Council member Siddiqi, seconded by Council member Ferguson to approve the Agenda.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CO-19-192 Approval of Minutes – Study Session October 24, 2019**

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the Study Session minutes of October 24, 2019.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

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**CO-19-193 Approval of Minutes – Council Meeting– October 24, 2019**

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the minutes of the Council meeting on October 24, 2019.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CO-19-194 Approval of Minutes – October 29, 2019 Joint Meeting with Planning Commission and Downtown Development Authority**

Motion by Council member Stallings, seconded by Council member Siddiqi to approve Joint Meeting with Planning Commission and Downtown Development Authority.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CO-19-195 Approval of Minutes – November 4, 2019 Study Session**

Motion by Council member Stallings, seconded by Council member Siddiqi to approve Special Council Meeting minutes of November 4, 2019.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CO-19-196 Approval of Minutes – November 7, 2019 Joint Meeting with City of Southfield and village of Beverly Hills**

Motion by Council member Stallings, seconded by Council member Siddiqi to approve Special Council Meeting minutes of November 4, 2019.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

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**CO-19-197 APPROVAL OF DISBURSEMENT REPORTS**

Motion by Council member Kantor, seconded by Council member Ferguson to approve the Disbursement Report of October 1, 2019 through October 15, 2019 totaling \$62,714.03.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CO-19-198 APPROVAL OF DISBURSEMENT REPORTS**

Motion by Council member Stallings, seconded by Council member Siddiqi to approve the Disbursement Report of October 16, 2019 through October 31, 2019 totaling \$998,691.02.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CO-19-199 CONSIDERATION OF A MOTION TO ACCEPT DEPARTMENTAL REPORTS**

Motion by Council member Kantor, seconded by Council member Stallings to approve the Departmental Reports.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

**CO-19-200 PUBLIC COMMENTS**

Henry Swift – 18535 Santa Ann Ave, said he has a problem with his storm ditch with water settling and remaining in the ditch. What will happen now that the proposal did not pass on November 5<sup>th</sup>? There's a transformer on his property which caused a severe transformer surge. Which disabled the furnace, air conditioner, garage door openers and other appliances. It also affected other homes in the neighborhood. Thanked Mayor Garrett for her assistance with assisting him in this matter.

Mayor Pro Tem Kantor said he should speak with Dr. Mitchell to get the City Engineers out to inspect his problem. Infrastructure committee will meet to discuss other options.

Council member Ferguson said DTE will be updating the transformers and there will be a follow-up meeting with DTE. Thanked Mayor Pro Tem Kantor for his hard work on the road millage ballot proposal.

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Council member Stallings thanked Mayor Pro Tem for his hard work that he put into the road ballot proposal.

Joy Powell – 27780 California Dr. N. E. said the road millage ballot proposal is a good idea and it’s what we should do. Property values depend on the quality of the infrastructure and if it’s allowed to decline it will affect everyone who lives here. They have problem with standing water which is not a healthy environment and it would be wonderful to do something about it. Thanked City council on how the road ballot proposal was presented.

Andre & Carla Hardaway -27315 Lathrup Blvd. said they continue to deal with intimidation and harassment. He provided a copy video footage to City Council and the Police Chief.

**CO-19-201 PUBLIC HEARING -2020 Community Development Block Grant (CDBG)**

Dr. Sheryl Mitchell gave an overview and answered specific questions from City Council.

Mayor Garrett opened the public hearing at 7:47 p.m.

There were no public comments

Mayor Garrett closed the public hearing at 7:49 p.m.

**CO-19-202 ACTION REQUESTS**

A. Consideration of Approval for Jagged Fork Holdings, LLC Class C Liquor License

Scott Baker, City Attorney gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Mayor Pro Tem Kantor to approve the Application of Jagged Fork Holdings, LLC’s Class C Liquor License and authorize to submit the proper documentation to the Michigan Department of Licensing and Regulatory Affairs – Liquor control Commission.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

B. Consideration to Approve the Code of Conduct and Ethics

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Mayor Pro Tem Kantor approve the Code of Conduct and Ethics.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

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C. Consideration to Approve the Use of 2020 Community Development Block Grant (CDBG) Funds

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Ferguson, seconded by Council member Siddiqi to approve the Use of 2020 Community Development Block Grant (CDBG) Funds.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

D. Consideration to Approve the 2020 Fee Schedule

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Chief Scott Mckee gave an overview on the gun permit fee and answered specific questions.

Motion by Council member Stallings, seconded by Council member Ferguson to approve the Lathrup Village Fee Schedule with an effective date of January 1, 2020.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

E. Consideration for Approval of the 2020 Indoor/Outdoor Rental Rates and Community Service Credits

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to remove this item from the table.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

Dr. Sheryl Mitchell gave an overview and answered specific questions.

Motion by Council member Ferguson, seconded by Council member Siddiqi to approve the 2020 Indoor and Outdoor Rental Rates and Community Service Credits Program, effective January 1, 2020.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

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- F. Consideration for Approval – Employee Holiday/Office Closing on Friday, December 20, 2019 at 12 noon

Motion by Council member Ferguson, seconded by Council member Stallings to approve the Closing of City Hall offices on Friday, December 20, 2019 from 12:00 pm. – 4:30 p.m.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

- F. Proclamation Recognizing January 26 to February 1, 2020 as School Choice Week in the City of Lathrup Village

Mayor Garrett read the proclamation recognizing January 26 to February 1, 2020 as School Choice Week in the City of Lathrup Village.

**CO-19-203 CITY ADMINISTRATOR REPORT**

Dr. Mitchell said: Congratulations to all whom were re-elected on November 5, 2019 Election.

• **Administration**

- Setting up business accounts with Staples and Amazon for additional discounts and incorporating an approval process before confirming orders.
- City Hall Closed Thanksgiving – Thur, Nov. 28 and Fri, Nov. 29
- Employee Appreciation - Friday, Dec. 20<sup>th</sup>, 12noon-4:30pm – request to close office
- Met with Comcast to discuss service offerings
- Student intern - Jakryi Chapman has started helping out 1 day a week & elections
- Schools - Council held joint meeting with Southfield Public Schools. A links to SPS is now on the city website. We are receiving their email communications.
- Met with MERS regarding their OPEB options.
- Will be attending ARC meeting in Inkster on Wed, Nov. 20<sup>th</sup> at 1pm.
- South Oakland County Mayor's Assn – attended with Mayor Pro Tem Kantor on Nov. 13<sup>th</sup>. Hosted by City of Southfield
- Michigan Municipal Executives – attended Nov. 8<sup>th</sup> training and presented on Council/Manager relations
- Monthly Staff Meeting – was held on Nov. 12<sup>th</sup>. Next is Dec. 10<sup>th</sup>

• **DPS / Lathrup Services**

- The leaf pickup was delayed due to the early snowfall. With the warming temperatures, crews are attempting to resume service. However, can NOT pick up leave that have snow or are frozen.
- New truck has been delivered and is in service.

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- **Finance Department**

- Board of Review meets on Tuesday, Dec. 10<sup>th</sup> for the purpose of correcting clerical errors and mutual mistakes of fact in the Roll.
- Winter tax bills will be going out. Payments accepted Dec. 1, 2019 to Feb. 14, 2020. Unpaid bills are turned over to the County on March 1, 2020.

- **Police Department**

- Chief McKee attending the International Association of Chiefs of Police training in Chicago. The City received a Byrne Justice Assistance Grant (JAG) in the amount of \$2,093.32 to cover some of the travel expenses.
- Police vehicle was damaged by driver running a light.
- Alarms – beginning in January 2020, the LVPD will be enforcing the Alarm Ordinance. Residents and businesses are to register their alarms systems (\$20 for 3 years). More than 3 false alarms in a 12-month period are subject to being ticketed or fined.
- Thanksgiving Dinner – Potluck dinner for neighbors coordinated by the LVPD on November 22<sup>nd</sup>, 6-8pm. \$10 or bring a dish. RSVP to Officer Carmack at [acarmack@lathrupvillage.org](mailto:acarmack@lathrupvillage.org)

- **DDA & Community-Economic Development**

- Small Business Saturday & Artisan Fair, Sat. Nov. 30, 10am-4pm
- DDA Informational Meeting & Open House – Tues, Nov. 19<sup>th</sup>, 4:30pm-6:30pm
- DDA Comprehensive Plan Open House – Wed, Dec. 4<sup>th</sup>, 4pm-6pm
- DDA Regular Meeting, Fri, Dec. 13<sup>th</sup>, 12noon (Dec. 8<sup>th</sup> cancelled)
- Student Presentation on Lathrup School Proposal – Friday, Nov. 22<sup>nd</sup>, 12noon
- Resident Survey is available: [https://www.surveymonkey.com/survey-taken/?sm=mx2DjqlUKZbwxmjlUlr3ycxaippJGxqZ8DmXOHuWnTSRgkgITL6\\_2BJVm56\\_2B\\_2BWfVE02A8isEg1mSEPNEqvTC14NFaV4gP4T9UvrZzggaz2Lg\\_3D](https://www.surveymonkey.com/survey-taken/?sm=mx2DjqlUKZbwxmjlUlr3ycxaippJGxqZ8DmXOHuWnTSRgkgITL6_2BJVm56_2B_2BWfVE02A8isEg1mSEPNEqvTC14NFaV4gP4T9UvrZzggaz2Lg_3D)

- **Planning Commission**

- Meeting, Tuesday, Nov. 19<sup>th</sup> at 7pm
- Addresses are being assigned to the Town Homes on 11 mile.

- **Recreation**

- Nov. 20 – Frankenmuth Trip, \$25 residents/ \$30 non-residents
- Tree Lighting – Tues, Dec. 17<sup>th</sup>, 7pm-9pm. Includes trolley tours of lighted LV Homes, sponsored by the LV Homeowners Assoc. Bo's Catering Food Truck, along with coffee & hot chocolate will be available in the Community room.
- Breakfast with Santa – Sat, Dec. 7<sup>th</sup>, 9am-11am. \$5 residents/ \$7 non-residents
- Dr. King Celebration – scheduled for Monday, Dec. 20<sup>th</sup>, 2pm-4pm

- **Southfield Road** - Council held joint meeting with City of Southfield and Village of Beverly Hills regarding Southfield road. Meeting on Nov. 18<sup>th</sup> with the Road Commission



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- to discuss Southfield Road. Environmental Assessment is underway. Engineers to meet on Dec. 3<sup>rd</sup> to reach agreement on the parking mitigation. City will need to adopt a resolution acknowledging local match for federal funds for the parking mitigation and acceptance of the Environmental Assessment (estimated by Jan. 2020). Next meeting to include the Road Commission and communities is scheduled for January 23, 2020, estimated time is 4pm-6pm. Estimated time from for federal and MDOT approval is early 2022.
- **Light House Pantry Wish List** – The City is partnering with the Lathrup Village Community Foundation to accept donations of food and other items for Lighthouse of Oakland County, through December 15<sup>th</sup>. The donation box is in the lobby of city hall.
- **South Oakland County Mayor’s Association Meeting** – Attended with Mayor Garrett on Oct. 16<sup>th</sup> at 6:30pm. Hosted by Hazel Park. Lathrup Village is partnering with Berkley and Birmingham to host the next quarterly meeting.
- **MEDC - Certified RRC Photography Project** – Has intended an offer to Lathrup Village, as part of the RRC program, to have 2 freelance photographers take photos to focus on visuals to capture our “local flavor” in high-resolution images to be used for marketing and promotion efforts. Meeting scheduled for Wed or Thursday, this week.

### **UPCOMING EVENTS**

- Lathrup Village Women’s Club – Holiday Fund for children of Officer Imber. Luncheon on December 2<sup>nd</sup> in the Community Room.

### **Council Updates:**

- 28505 Southfield – brick wall. The attorney and city administrator met with the property owner and her attorney on Oct. 15, 2019. Agreed that they would submit permit application and signed engineer drawings for the reconstruction by Oct. 25th. Work to be completed by Nov. 15th. The revised plans were submitted. The plans did not address how the new construction with connect to the wall of the adjacent property. Nov. 4th, received FOIA request for original specs for the brick wall. Nov. 18th, Scott Ringler met with engineer for the project. Scott reported the two main issues / concerns were:
  1. That the new wall needs to be connected to the existing wall to the north at a location where the existing wall is vertical. Based on my observation, that location is approximately 10 feet south of where the wall meets the 5’ high wall to the north.
  2. That the new wall must be installed within the City’s alley right of way and this includes the foundation. They do not have a boundary survey complete. It would be wise to kick-up the residential property irons to depict the true line of the property before this is constructed.
- Agenda’s on website – Updated the links to make finding the council agenda’s easier to navigate.
- 12 Mile – garbage not in cans – forwarded to Code Enforcement for follow up.

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- Wiltshire & Redwood – branches/sticks – DPS removed the wood items.
- Parking at Avilla & Southfield Rd – parking problems on weekends. Referred to police for enforcement.

Santa Barbara – pot holes – referred to Engineer Scott Ringler & Tim Prast from DPS for following up.

**CO-19-204 CITY ATTORNEY REPORT**

None

**CO-19-205 REPORTS OF BOARDS, COMISSIONS AND COMMITTEES**

Dr. Mitchell gave an overview and answered specific questions.

- a. SOCWA Quarterly Report
- b. b. SOCRRRA Quarterly Report

**CO-19-206 UNFINISHED/ NEW BUSINESS**

None

**CO-19-207 ADJOURNMENT**

Motion by Mayor Pro Tem Kantor, seconded by Council member Stallings to adjourn this meeting.

Yes: Ferguson, Garrett, Kantor, Siddiqi, Stallings

No: None

Motion carried.

The meeting was adjourned at 8:12 p.m.

Transcribed by Yvette Talley

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Mykale Garrett, Mayor

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Transcribed by Yvette Talley  
City Clerk